

NORFOLK CONSTABULARY SPORTS AND SOCIAL CLUB

Minutes of Management Committee Meeting Wednesday 4th November 2020 Microsoft Teams

1. **ATTENDANCE** **Actions**

DCC Paul Sanford (Chairman)
Lou Provar (Vice Chairman)
Kate Wickins (Secretary and Events Co-ordinator)
Sue Ridge (Retirement Secretary & Events)
Amanda Gibson (Asst Secretary)
Vicky Curtis (Treasurer)
Sonia Turner (Asst Treasurer)
Jim Squires (Christmas)
Noeleen Woodhouse (Events)

2. **APOLOGIES**

Apologies were received from: Alison Burgess (Events), TC/ Insp Rob Wicks

3. **MINUTES OF THE LAST MEETING**

The minutes of the last meeting held on 3rd September 2020 were approved as an accurate record.

4. **ACTIONS/MATTERS ARISING**
 1. ICT app still awaiting details from ICT . **Gina
Hopkinson**
Action left open awaiting further information from ICT

 2. To produce an options paper taking account of retired members so we can understand the registration requirements. Paper to be forwarded to Legal Services for their view prior to circulation to the committee so a decision can be made outside of the meeting. **Gina
Hopkinson**
Information with Legal Services awaiting response – no response heard still outstanding

 3. **ACTION** - When Barnham Broom reopens to try and negotiate an individual corporate rate for discussion at the next meeting. Current members will then need to be notified of the outcome. **Kate Wickins**
Complete – new rate negotiated treasurer and members informed.

 4. C/Insp Louis Provar requested a steer on the guidance from the club regarding the resuming of sporting activities. **Kate Wickins**
Carried forward until clear picture of when sporting activities will be allowed

 5. **ACTION: Proposal that Norfolk Constabulary employees who wish to participate in sporting activities should be a member in their own right to be considered at AGM.** **C/F to AGM
(11.03.21)**

5. TREASURER'S REPORT

Vicky Curtis stated the current financial position of the club.

Current account - £43,380.12

Lottery account – £9,211.29

Total - £52,591.41

Vicky identified that there had not been too much change at the moment with a quick projection that the bank balance will be about £40,000 at the years end.

There had been a drop-in membership which is believed to be because we are unable to give the usual activities to members.

A discussion followed regarding payroll and if it was possible to stop deductions for a short while. This would be very difficult for payroll to manage therefore a broader discussion to be made at the AGM.

ACTION – defer discussion to AGM with options of short reduction on membership fees or increase the credit note for members.

**C/F to AGM
(11.03.21)**

6. EVENTS UPDATE

We have been very restricted on the events this year however we were able to offer the members a reduction in price on the journey of Light at Thursford and the three theatre royal performances before Christmas.

We have halted the purchase of tickets for events in the spring summer at the moment, It is felt not to be prudent to spend money from members until we have an idea of how next year is going to be.

7. GRANT ALLOCATION UPDATE

Vicky thanked the section heads and the grants committee for their work involved in sorting the grants for 2021. The grants requested totalled just under £79,000 but this has been managed to just under £73,000. It is possible that this won't all be spent due to COVID restrictions. However due to the reductions in membership there would still be £11,000 overspend if all grants were spent. Whilst we are fine this year it is something that will need to be monitored in the future.

8. CHRISTMAS DRAW

Jim squires raised his concern in going to all local shops and he maybe limited to what he can achieve online or by telephone in order to buy the prizes for the Christmas draw.

There was also a concern regarding buying prizes from shops which may then cease trading and asked whether we should stick to larger concerns such as Amazon.

A discussion followed and it was decided that as an organisation we liked to support the local businesses and would continue to do this as best as we were able whilst also buying from major retailers. Suggestions for prizes included National garden vouchers, local restaurants or well-known public houses central in county so accessible to all.

We can place a strapline on the Christmas Draw website that states This year

your committee wishes to support local business due to the difficult year they have faced. Participants in the draw are asked to acknowledge that there will always be a small risk that these businesses may cease trading when buying tickets.

The Wroxham room is booked for the draw and the ticket sales cease the day before the draw is to take place. A discussion then followed of whether we can do a large zoom meeting for all members to join.

No refreshments will be allowed this year due to COVID restrictions, we are also limited to the number allowed in the Wroxham room and people will have to bring their work laptops in order to access the spreadsheets.

9. **LOTTERY**

Completed outside the meeting.

10. **ANY OTHER BUSINESS**

An application from a member who, although a retired officer, works as a special and therefore can he be allowed to pay the specials reduced rate.

At the present time the rule book states

1. All members will pay the full subscription rate except:

- *i Those employees of the Constabulary who have an annual income equal to or less than Grade C on the spinal pay scale, and not in receipt of a full police pension, will be entitled to pay half fees.*
- *ii. Members who at the time of retirement were paying the reduced rate. As defined in 11(i).*
- *iii Serving members of the Special Constabulary.*
- *iv Associate and Volunteer Members whose annual income is on a par with those persons defined in rule 10(i).*

none of the above covers this particular scenario.

After a discussion, Mr Sanford stated that the officer concerned will be allowed to pay the reduced rate due to his commitment to the organisation.

ACTION – Member to be informed

**Kate Wickins
(Complete)**

DATE OF FORTHCOMING MEETINGS

All meetings at 1600 and will continue remotely unless advised.

Tuesday 5th January 2021 – Microsoft teams

AGM - Thursday 11th March 2021, 4pm in Filby Room, OCC